

OVERVIEW & SCRUTINY COMMISSION

EXECUTIVE WORK PROGRAMME

REFERENCE	I039026
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TITLE: Bracknell Town Centre Development Agreement

PURPOSE OF DECISION: Variations to the existing Development Agreement to enable the regeneration of Bracknell town centre to come forward as soon as possible.

FINANCIAL IMPACT: Outlined in the report (exempt information)

WHO WILL TAKE DECISION: Chief Executive

PRINCIPAL GROUPS TO BE CONSULTED: None

METHOD OF CONSULTATION: None

DATE OF DECISION: Not before 1 July 2013

REFERENCE	I039436
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TITLE: LGA Corporate Peer Challenge Report

PURPOSE OF DECISION: To inform the Executive of the feedback received from the Peer Review Team.

FINANCIAL IMPACT: Contained within report

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Chief Executive and Leader

METHOD OF CONSULTATION: Meetings

DATE OF DECISION: Not before 1 July 2013

REFERENCE	I039715
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TITLE: Use of Bailiff Service in Revenue Services Annual Report

PURPOSE OF DECISION: For the Executive Member for Culture, Corporate Service and Public Protection to receive and note a summary of the extent to which Bailiff Services have been utilised during the financial year 2012 - 2013.

FINANCIAL IMPACT: Not applicable

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Customer Contact Strategy Group.

METHOD OF CONSULTATION: Written report.

DATE OF DECISION: 28 Jun 2013

REFERENCE	I040648
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TITLE: Bracknell Forest Partnership Community Engagement Strategy 2013-16

PURPOSE OF DECISION: To seek approval of the Bracknell Forest Partnership's Community Engagement Strategy 2013-16.

FINANCIAL IMPACT: From within existing budgets.

WHO WILL TAKE DECISION: Executive Member for Council Strategy and Community Cohesion

PRINCIPAL GROUPS TO BE CONSULTED: All member organisations of the Bracknell Forest Partnership as well as the wider voluntary and community sector, residents, businesses, town and parish councils, elected members and staff, the Council's Neighbourhood Engagement Management Group and the Community Cohesion and Engagement Partnership.

METHOD OF CONSULTATION: There have been two phases of consultation on the draft strategy. The first consultation took place in September 2012 to identify the strengths and weaknesses of the Partnership's engagement activity. The second, public consultation, was for 12 weeks from February to the end of May 2013, using an online and hard copy survey.

DATE OF DECISION: 9 Jul 2013

REFERENCE	I041419
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TITLE: Procurement Plan for the Supply and Installation of Replacement Storage Area Network (SAN)

PURPOSE OF DECISION: To approve the Procurement Plan for the Supply and Installation of Replacement Storage Area Network (SAN)

FINANCIAL IMPACT: Within Existing Budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Head of Procurement
ICT Category Manager
Assistant Borough Solicitor
Head of Finance

METHOD OF CONSULTATION: Meeting with Interested Parties

DATE OF DECISION: 9 Jul 2013

REFERENCE	I040093
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TITLE: ICT Strategy Action Plan - Progress Report

PURPOSE OF DECISION: To approve the updated action plan contained in the ICT Strategy 2012-2015 showing progress made to date.

FINANCIAL IMPACT: Nil

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Members of the following groups:

Operations Group
ICT Steering Group
Corporate Management Team

METHOD OF CONSULTATION: Written report.

DATE OF DECISION: 9 Jul 2013

REFERENCE	I041361
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TITLE: Procurement Plan for the supply of ICT Client Devices

PURPOSE OF DECISION: To seek approval for the Procurement Plan for the supply of ICT Client Devices

FINANCIAL IMPACT: Within existing budgets.

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Head of Procurement, ICT Category Manager, Assistant Borough Solicitor

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 25 Jul 2013

REFERENCE	I040646
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TITLE: Bracknell Forest Partnership Community Engagement Strategy 2009/13: Final Monitoring Report

PURPOSE OF DECISION: To report on the actions in the Bracknell Forest Partnership Community Engagement Strategy 2009/13 in its fourth and final year of implementation, and to celebrate community engagement achievements during 2012/13.

FINANCIAL IMPACT: All activity was supported by existing budgets.

WHO WILL TAKE DECISION: Executive Member for Council Strategy and Community Cohesion

PRINCIPAL GROUPS TO BE CONSULTED: The Council's Neighbourhood Engagement Management Group members and Community Cohesion and Engagement Partnership members.

METHOD OF CONSULTATION: Through meetings and by email.

DATE OF DECISION: 9 Sep 2013

REFERENCE	I039185
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: Discretionary Rates Relief new applications

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 30 Sep 2013

REFERENCE	I038042
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TITLE: Community Consultation and Engagement Services Contract Award

PURPOSE OF DECISION: To approve the contract award for the Community Consultation and Engagement Services Contract.

FINANCIAL IMPACT: Within existing budgets.

WHO WILL TAKE DECISION: Director of Corporate Services

PRINCIPAL GROUPS TO BE CONSULTED: Service Efficiency Steering Group
Corporate Management Team

METHOD OF CONSULTATION: Email and meetings in May 2013.

DATE OF DECISION: 1 Oct 2013

REFERENCE	I041673
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TITLE: 'All of Us' Equality Scheme 2012-16 - impact report 2012-13

PURPOSE OF DECISION: To summarise and monitor the impact of Bracknell Forest Council's equality actions, in the first year of the Equality Scheme.

FINANCIAL IMPACT: None

WHO WILL TAKE DECISION: Executive Member for Council Strategy and Community Cohesion

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 8 Oct 2013

REFERENCE	I038307
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TITLE: Corporate Asset Management Plan 2013/14 - 2015/16

PURPOSE OF DECISION: The Executive to agree the Council's Corporate Asset Management Plan.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Corporate Asset Management Group

METHOD OF CONSULTATION: Meetings

DATE OF DECISION: 15 Oct 2013

REFERENCE	I039874
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TITLE: Print Strategy

PURPOSE OF DECISION: To approve the Council's Strategy for bulk printing and local multi functional devices.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Members of staff, Service Efficiency Steering Group

METHOD OF CONSULTATION: Staff survey

DATE OF DECISION: 15 Oct 2013

REFERENCE	I040393
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TITLE: Commitment Budget Report 2014/15 - 2016/17

PURPOSE OF DECISION: To approve the Commitment Budget and budget process for 2014/15 and beyond.

FINANCIAL IMPACT: None at this time

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Not applicable.

METHOD OF CONSULTATION: None

DATE OF DECISION: 15 Oct 2013

REFERENCE	I041175
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TITLE: Corporate Performance Overview Report

PURPOSE OF DECISION: To inform the Executive of the Council's performance over the first quarter of 2013/14.

FINANCIAL IMPACT: Not applicable.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 15 Oct 2013

REFERENCE	I041245
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TITLE: Complaints Annual Report

PURPOSE OF DECISION: To brief the Executive about complaints made against the Council in 2012/13

FINANCIAL IMPACT: N/A

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Not applicable.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 15 Oct 2013

REFERENCE	I040163
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TITLE: Draft Revenue Budget 2014/15

PURPOSE OF DECISION: To approve the Council's budget proposals for consultation.

FINANCIAL IMPACT: Council's annual budget proposals

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Business rate payers, the Schools Forum, Parish Councils, voluntary organisations, Council officers and members and the general public.

METHOD OF CONSULTATION: The Council's website, a dedicated mailbox, letters to all business ratepayers and meetings with interested parties.

DATE OF DECISION: 10 Dec 2013

REFERENCE	I040395
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TITLE: Capital Budget 2014/15

PURPOSE OF DECISION: To approve the Council's Capital Programme proposals for consultation.

FINANCIAL IMPACT: The financial implications will be set out in the report.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Business Rate Payers, the Over 50's Forum, the Schools Forum, Parish Councils and Voluntary Organisations

METHOD OF CONSULTATION: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 10 Dec 2013

REFERENCE	I041182
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TITLE: Corporate Performance Overview Report

PURPOSE OF DECISION: To inform the Executive of the Council's performance over the second quarter of 2013/14.

FINANCIAL IMPACT: Not applicable.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 10 Dec 2013

REFERENCE	I039186
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: Discretionary Rates Relief new applications

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 31 Dec 2013

REFERENCE	I040165
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TITLE: Revenue Budget 2014/15

PURPOSE OF DECISION: To recommend to Council the annual budget.

FINANCIAL IMPACT: Council's annual budget

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Business rate payers, the Schools Forum, Parish Councils, voluntary organisations, Council officers and members and the general public.

METHOD OF CONSULTATION: The Council's website, a dedicated mailbox, a letter to all business ratepayers and meetings with interested parties.

DATE OF DECISION: 11 Feb 2014

REFERENCE	I040397
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TITLE: Capital Budget 2014/15

PURPOSE OF DECISION: To recommend to Council the Capital Programme.

FINANCIAL IMPACT: The financial implications will be set out in the report.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Business Rate Payers, the Over 50's Forum, the Schools Forum, Parish Councils and Voluntary Organisations

METHOD OF CONSULTATION: Via the Council's web site, a dedicated mailbox and a letter to all business ratepayers.

DATE OF DECISION: 11 Feb 2014

REFERENCE	I041184
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TITLE: Corporate Performance Overview Review

PURPOSE OF DECISION: To inform the Executive of the Council's performance over the third quarter of 2013/14.

FINANCIAL IMPACT: Not applicable.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 11 Mar 2014

REFERENCE	I039187
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TITLE: Discretionary Rates Relief - New Applications

PURPOSE OF DECISION: Discretionary Rates Relief new applications

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Culture, Corporate Services and Public Protection

PRINCIPAL GROUPS TO BE CONSULTED: Not required

METHOD OF CONSULTATION: Not required

DATE OF DECISION: 31 Mar 2014

REFERENCE	I040158
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TITLE: Financial Reporting Process (Budget Book 2014/15)

PURPOSE OF DECISION: To approve the Council's "Cash" Budget Book for 2014/15

FINANCIAL IMPACT: None at this time

WHO WILL TAKE DECISION: Executive Member for Transformation & Finance

PRINCIPAL GROUPS TO BE CONSULTED: N/A

METHOD OF CONSULTATION: None

DATE OF DECISION: 28 Mar 2014